Great News!
You Can Now Proctor the Health Unit Coordinator Certification Exam

The Certification Exam is now more accessible than ever!

With the new testing company, TesTrac, comes the increased opportunity and availability to sit for the exam under the supervision of an independent proctor.

What is a Proctor?
An independent proctor is a person who supervises the administration of a test or examination. The proctor is responsible for maintaining the integrity of the testing event and has no financial interest in the outcome of the testing.

Who Can Be a Proctor?
A school or an employer can be an independent proctor for the health unit coordinator certification exam.

What Do I Need to Be a Proctor?
All that is needed is a computer with internet access and an internet browser. There is no fee for a school or employer to proctor the exam. The only fee is the certification exam registration fee for each exam candidate.

When Can I Proctor the Exam?
The exam can be proctored at any time. There is no minimum number of exam candidates. There is no maximum number of exam candidates other than the number of available computers.

Steps to Take to Proctor the Exam:
1. Contact the NAHUC office for a proctor agreement form.
2. NAHUC will then approve the proctor and put the proctor in contact with TesTrac.
3. TesTrac will provide the proctor training and support.

If you are an instructor or employer and would like more information about becoming an independent proctor, please contact the NAHUC office.

If you are a health unit coordinator and would like to sit for the exam at your school or at your workplace, please contact the NAHUC office.