

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Date Needed: _____ Phone: _____
 E-mail Address: _____
 Member or Certification Number (if applicable) _____

NAHUC Lending Library

PO Box 1898 Rockford IL, 61110
 Phone: 815-633-4351
 E-mail: office@nahuc.org
 Fax: 815-633-4438

First Choice Selection # _____ Title _____
 Second Choice Selection #: _____ Title _____
 Third Choice Selection # _____ Title _____
 Method of payment: _____ Check or Money Order _____ Charge Card
 Credit Card Number: _____ Card Expiration date: _____ CVV#: _____

- *All orders by individuals must be accompanied by a credit card number per instruction #6.*
- *Lending Library users agree to the terms below by completing the order form.*
- *All fees payable in U.S. Dollars*

Processing Fee	\$ _____
Amount Paid	\$ _____

INSTRUCTIONS

1. Complete the above form and fax or mail or email with payment to NAHUC.
2. Selections and post-tests will be mailed via USPS as they become available on a first-come first-serve basis. Post-tests may be photocopied.
3. Selections are due back to the NAHUC office on date indicated on return form. Due date is assigned three weeks after request processed.
4. Return selection and completed post-tests to NAHUC. Borrower is responsible for return postage.
5. Borrowers who do not return selections or do not provide sufficient payment will be reported to the NAHUC Board of Directors for further action.
6. Credit cards will not be charged, other than for processing payment, unless selections are not returned by deadline or loss or damage occurs (borrower will be charged replacement cost if necessary) or returned checks.
7. Late fee: \$10.00 per week, a one-week extension may be requested prior to the due date.
8. Please contact the NAHUC office if you have special delivery needs.

Titles with 6.0-9.1 Contact Hours **Members \$35.00, Non-members \$45.00****
 DVD 008 DVD Women’s Health/Wellness, Nutrition Prescription, & Dietary Supplements (9-disc set)– 9 hours (9.1)
 ACD 002 Audio CD Dealing with Different, Diverse, and Difficult People: Parts 1–6 - 5 hours, 41 min (6.9)

Titles with 4.0-5.9 Contact Hours **Members \$30.00, Non-members \$40.00****
 ACD003 Audio CD Communicating for Results—4 hours, 40 minutes (4.7)
 ACD002 Audio CD Taking Control of Your Workday - 3 hours, 36 minutes (4.4)

Titles with 3.0-3.9 Contact Hours **Members \$25.00, Non-members \$35.00****
 ACD017 Audio CD The 7 Habits of Highly Effective People—2 hours, 30 minutes (3.8)
 DVD 005 DVD Women’s Health: A Guide to Wellness (3-disc set)—3 hours, 22 minutes (3.4)

Titles with 2.0-2.9 Contact Hours **Members \$20.00, Non-members \$30.00****
 DVD006 DVD The Nutrition Prescription (3-disc set) - 171 minutes (2.9)
 DVD007 DVD Dietary Supplements: What the Science Shows (3-disc set) -169 minutes (2.8)

Titles with 0.4—1.9 Contact Hours **Members \$15.00, Non-members \$25.00****
 DVD 004 DVD—Escape Fire: The Fight to Rescue American Health Care—100 min (1.7)
 DVD001 DVD—Understanding Different Cultural Values and Styles - 37 min (0.7)
 ACD001 Audio CD– Who Moved My Cheese—74 min (1.5)

The numbers in parenthesis following the tape descriptions are contact hours which have been approved by the Education Board.