



"The Sky is the Limit"

Education Conference

**August 12-13,
2024**

**Springhill Suites
Chicago-O'Hare**

The National Association of Health Unit Coordinators (NAHUC) 42nd Annual Education Conference is open to all Healthcare Support Team Members and their supervisors, educators, and administrators and all audiences involved in health care. This includes, but is not limited to, health unit coordinators, unit secretaries, unit clerks, ward clerks, business service associates, healthcare support associates, health unit assistants, medical secretaries, medical assistants, nursing assistants, patient care associates, patient access staff, and unit customer service representatives.

NAHUC's 42nd Annual Education Conference August 12-13, 2024

The National Association of Health Unit Coordinators, Inc., is dedicated to promoting health unit coordinating as a profession through education and certification, complying with the NAHUC Standards of Practice, Standards of Education and Code of Ethics.

NAHUC Continuing Education Contact Hours

Twelve and a half (12.5) NAHUC education contact hours are available for this conference. Any attendee who is absent from an education session for 15 minutes or longer will not be eligible to receive credit for that session.

Conference Accommodations

Hotel

Springhill Suites Chicago O'Hare
8101 W Higgins Rd
Chicago Illinois 60631

Reservations can be made by calling (773) 867-0000 and referencing the HUC Group Code or by visiting the booking link: <https://www.marriott.com/event-reservations/reservation-link.mi?id=1706543432948&key=GRP&app=resvlink>

Booking a room in the NAHUC Block includes a suite with fridge & microwave, complimentary breakfast, and 50% off parking, and free airport shuttle between hotel and O'Hare (ORD).

Room Rates*

(If booked before July 26 and subject to availability*)

King Suite with sofa bed = \$114.00 plus 17% tax*
All Springhill reservations must be guaranteed with a major credit card. The hotel will not hold any reservations not guaranteed with method of payment. **Refunds are issued only if a cancellation notice is received by July 26.** Check-in time is 3:00 PM and check-out time is 12:00 PM. These rates are available from August 10-15, 2024 until the block is full.

*** Please note that hotel tax, transportation and parking rates are all subject to change.**

Conference Education Sessions

Education Sessions will be held at the Springhill Suites Chicago O'Hare in the Convair/Constellation Room on the 2nd floor.

Transportation and Parking*

Airport

The Springhill Suites Chicago O'Hare is 3 miles from O'Hare International Airport (ORD), which offers 2,400 flights daily on a number of different airlines. We recommend flying into O'Hare (ORD) instead of Midway (MDW) because ORD is closer and any airfare savings with MDW will be offset by more costs and challenges with ground transportation.

Ground Transportation

Complimentary Hotel Shuttle

The conference hotel offers a complimentary shuttle between the hotel and O'Hare only. The shuttle does not service Midway airport. The Springhill Suites shuttle pick-up will be at O'Hare Terminal 2 – Door C. This is a short walk from Terminals 1 and 3 and accessible via Airport Transit System (ATS) from Terminal 5. The former Bus Shuttle Center is closed.

Taxi

Licensed Taxi Stands are at the lower-level curbside front (outside of Baggage Claim) at each terminal.

Rideshare or Transportation Network Provider (Uber, Lyft, etc.)

Terminal 2: You can find the Rideshare pickup area on the upper level between Gate 2A and Gate 2D. Look for the specific-colored zones and wait there until your rideshare service arrives in the same-colored zone before proceeding to the designated pickup location.

Terminal 5: The waiting area for rideshare pickups is on the lower level at Gate 5B.

Uber Black: If you are using Uber Black, services are conducted from the Kiss-N-Fly area, which is located in the northwest corner of the Multi-Modal Facility (MMF). You can access the road from gate 6

Hotel Parking*

The Springhill Suites offers self-parking for \$30.00 a day. Those who book in the HUC block receive a 50% discount on parking and pay \$15.00 a day.

Getting Around

The Springhill Suites is conveniently located within 3 miles of O'Hare (ORD) airport, 3 miles to Rosemont's Mini Mile of Entertainment District, 3 miles to Rivers Casino, 4 miles to Allstate Arena, and less than 1 mile away from the Cumberland CTA Station which goes to downtown Chicago and other sites.

Trains

Springhill Suites is less than one mile away from the "L" Blue Line Cumberland CTA (Chicago Transit Authority) Station. The blue line goes to downtown Chicago in about 30 minutes with stops.

<https://www.transitchicago.com/station/cumb/>

Rosemont Entertainment Circulator

Pace Bus Route 811 is free and makes stops at Rosemont Transit Center, Parkway Bank Park, The Fashion Outlets of Chicago, Donald E. Stephens Convention Center, and Impact Field. It does not stop at the Springhill Suites, but provides free transportation around Rosemont.

Tourism and Networking

To plan your visit, you may start by visiting the Rosemont, Illinois website. Rosemont is home to the Mini Mile of Entertainment, a vibrant hub within Parkway Bank Park. This 200,000 square-foot complex houses 15 dining and entertainment venues, offering a diverse range of experiences.

<https://rosemont.com/thepark/mini-mile-brochure/>
<https://rosemont.com/>

You may want to include time to explore Chicago and other iconic attractions in Illinois, too.

Visit <https://www.choosechicago.com/plan-your-trip/visitor-resources/request-visitor-guide/>
and <https://www.enjoyillinois.com/>

30 Free Things to Do in Chicago, Illinois

<https://www.choosechicago.com/articles/tours-and-attractions/free-chicago-museums-attractions/>

Things to Do in Chicago in Summer

<https://www.choosechicago.com/articles/bucket-list/summer-guide-to-chicago/>

Education

12.5 NAHUC contact hours will be available during the two-day conference.

The conference theme is **"The Sky is the Limit."** We aim to foster a mindset of limitless possibilities. **Learn about artificial intelligence, communication, career ladders, teamwork, futuristic healthcare trends, and more. Participate in our newest conference activity, the Knowledge Bowl.** The speaker roster has not been finalized yet. All education topics presented at the conference will meet the NAHUC Education Board requirements and all will fall under the topic categories of the health unit coordinator certification exam. To summarize, all sessions will be related to at least one of the four broad content areas: 1. Order management, 2. Coordination of health unit, equipment, and technical procedures, 3. Communication/customer service, and/or 4. Professional development.

More details about topics and speakers will be available later in the Spring of 2024.

Early Bird Registration

To guarantee the lowest price, we recommend that you make your hotel reservations as soon as possible and submit the following registration form before the July 1 deadline. This early bird version of the brochure is being made available for those of you who desire to register at the lowest rate. You do not have to wait for the finalized version of the brochure to register for the conference.

Details about topics and speakers will be available in the finalized version of the brochure later this spring.

Please contact the NAHUC office with any questions at office@nahuc.org or 815-633-4351 or visit www.nahuc.org.

Photo Credit

The cover photo is "The Sky's the Limit" at O'Hare Airport. Wikipedia describes Michael Hayden's art as the world's largest neon light sculpture. It spans the underground walkway connecting United Airlines Terminal B and C. The title suggests boundless possibilities and aspirations. It invites viewers to consider their own dreams, goals, and the vastness of human imagination.

Schedule of Events

Monday, August 12

Ongoing	Limitless H.U.C.
7:30 AM-8:00 AM	Registration
8:00 AM-11:30 AM	Morning Education Sessions
11:45 AM-12:45 PM	Lunch and Annual Business Meeting (no ceu's awarded)
1:00 PM-4:30 PM	Afternoon Education Sessions

Tuesday, August 13

Ongoing	Limitless H.U.C.
7:30 AM-8:00 AM	Registration
8:00 AM-11:15 AM	Morning Education Sessions
11:15 AM-12:15 PM	Lunch on Own
12:30 PM-4:30 PM	Afternoon Education Sessions

Wednesday and Thursday, August 14 and 15

9:00 AM-5:00 PM Board of Directors Meeting
(Participants are welcome to observe board meetings.)

The NAHUC Program Committee reserves the right to make changes to the program and cannot be held liable for any scheduled event failing to be presented. Be aware that certain procedures and events of the conference are recorded. Your attendance is an implied consent. Please contact the Program Chairperson via the NAHUC office if you have any concerns.

For your comfort, we recommend dressing in layers since it is difficult to regulate the classroom room temperatures to please everyone.

Special Events

Limitless H.U.C. (Monday & Tuesday) Participate in a growth activity of your choice each day. Daily participation cards will be available to enter a drawing for a prize.

NAHUC Luncheon/Annual Business Meeting

(Monday, 11:45 PM-12:45 PM)

There is no additional fee for registered conference attendees for this. The annual NAHUC business meeting is held during this time. The national annual awards are presented during the meeting. All registered conference attendees are encouraged to participate; only members may vote.

Exhibitor and Display Tables

For a table agreement form, visit www.nahuc.org or contact the NAHUC office by June 1, 2024.

Memorial Display

The Memorial Display is in memory of those friends of NAHUC who have passed on. If you know of someone to honor, please contact the NAHUC office prior to the conference.

Education Poster Displays presented by Conference Attendees

Posters allow healthcare support team members to share their recent innovations, advances, and discoveries related to their profession or a topic of their expertise. Visit the NAHUC website or contact the NAHUC office for more information.

Knowledge Bowl

Teams of four will compete with other teams to answer questions related to the content of the health unit coordinator certification exam. We will help you form the teams. All can participate. Knowledge Bowl is not just about winning. It is about bonding and collaborating with your team. It is about being supportive to all the players. It is about challenging your mind, expanding your horizons, and igniting your curiosity. Remember, the sky is the limit! Contact hours will be awarded.

NAHUC Board of Directors Meetings (Wednesday and Thursday 9:00 AM-5:00 PM)

If you have not observed a NAHUC board meeting, please consider watching the board in action.

NAHUC 2024 Conference Registration Form

Complete the Following Fields

Name: _____

Email: _____

Mobile Phone: _____

Mailing Address: _____

Job Title: _____

NAHUC Member#: _____ 1st-time Attendee? __ (Yes)

Employer: _____

NAHUC Education Provider # if applicable _____

Check all attending:

Monday, August 12

- ___ 8:00 AM-11:30 AM Morning Education
- ___ 11:45 PM-12:45 PM Lunch & Annual Business Meeting (no contact hours awarded)
- ___ 1:00 PM-4:30 PM Afternoon Education

Tuesday, August 13

- ___ 8:00 AM-11:15 AM Morning Education
- ___ 11:15 AM-12:15 PM Lunch on own
- ___ 12:30 PM-4:30 PM Afternoon Education

**Mail form to NAHUC, PO Box 1898, Rockford, IL 61110
 or fax to 815-633-4438,
 or email to office@nahuc.org,
 or text a picture to 815-633-4351.**

All registrations must be submitted prior to July 31, 2024.

Those registering after July 31 must call the NAHUC office.

Registration for the conference is not processed or confirmed until payment is received in full.

Refund Policy: 100% if requested by June 1, 2024
 50% if requested after June 1, but before July 1.
 No refunds after July 1, 2024.

All refund requests must be made in writing and postmarked with the date stipulation above.

Registration is transferable to another registrant for the 2024 annual conference only.

Registration Fee Discounts For 2-Day Attendance

- Deduct \$5.00 if paying by check or money order.
- NAHUC Member discount is already calculated in fee structure below. Call the NAHUC office at 815-633-4351 or visit www.nahuc.org to join NAHUC now.
- NAHUC Education Providers (EP) receive deferred registration for one attendee from EP.
- Students receive a 50% discount with proof of enrollment in a health unit coordinator program.
- Group Discount: Send Your Team and Save!
 For every 4 registrations, deduct \$100.00 off the total group payment.

Group Discount Eligibility

1. All registrations must be submitted at the same time together.
2. One single payment must be made for a group at the time registrations are submitted.
3. Conference attendees must be registered at the conference hotel under the HUC group code. An exception will be made for local attendees not utilizing hotel lodging.
4. Cannot be combined with EP, speaker, or student discount.

Fees

The conference registration fee includes education sessions and lunch on Monday.

It does not include airfare or fuel or lodging or other meals or activities.

Check All Attending and Add for Total

- Full 2-day Conference for non-members
 Before 7/1=\$335.00, After 7/1=\$410.00 _____
- Full 2-day Conference for **NAHUC members**
 Before 7/1=\$275.00 After 7/1=\$350.00 _____
- Mon Only for non-members
 Before 7/1=\$167.50 After 7/1=\$205.00 _____
- Mon Only for **NAHUC members**
 Before 7/1=\$137.50 After 7/1=\$175.00 _____
- Tues Only for non-members
 Before 7/1=\$167.50 After 7/1=\$205.00 _____
- Tues Only for **NAHUC members**
 Before 7/1=\$137.50 After 7/1=\$175.00 _____
- Guest at Monday's Lunch = \$30.00 _____

-Deduct \$5 if paying by check or money order _____

-Deduct \$100 if paying for a group of 4 _____

=Total Amount Due USD = \$ _____

Method of payment

- Check or Money Order payable to NAHUC
- Visit the shopping page on the NAHUC website to pay by debit or credit card. <https://nahuc.org/shop/>

All fees are payable in U.S Dollars. Please contact the NAHUC office at 815-633-4351 or office@nahuc.org with any questions.